

October 26, 2015



Dear Pet Parents,

The Good Dog Spot, Inc. is the most trusted home away from home for pets in the Pioneer Valley. Our **mission is to provide a nurturing, safe, and fun environment for dogs to socialize and grow through our daycare program.** We work very hard to maintain a safe environment for your four legged family members and we need your help to do so.

Taking into account staffing, ages, sizes, and play styles of our guests, The Good Dog Spot, Inc. can comfortably accommodate 60 dogs for daycare on any given day. This does not include our overnight guests who are able to play in daycare, or party days where we are able to accept more dogs with the stipulation of having more staff scheduled.

**EFFECTIVE NOVEMBER 2, 2015**

**The Good Dog Spot, Inc. requires 24 hours' notice for your dog to attend daycare. We also ask that you give us as much notice as possible if your pet will not be attending daycare.**

**A LAST MINUTE DAYCARE NEED**

*We understand sometimes life gets in the way and you may need to bring your dog in at the last minute. For these instances, if we have reached our maximum dog capacity, your fur-child is still very much welcome to visit us, but would be a "Day Boarder". Day Boarding guests will be housed in a small room (about 6' x 8') for their stay. Although they will not be in a playgroup, they have constant access to water and comfortable bedding. In addition, they will get plenty of one on one time with our staff as well as frequent potty breaks. Your dog will also be placed on a daycare waitlist and if we receive a daycare cancellation and a spot opens up, your dog will then be placed in a compatible playgroup. Our day boarding rates are the same as our daycare rates.*

**MAKE IT EASIER ON YOURSELF AND SET "RECURRING DAY" SCHEDULE**

We encourage you to reserve a set schedule for your pet called "recurring days". For example, your schedule allows you to bring your dog for daycare every Monday, Wednesday, and Friday for three months. You can set this up in advance. Upon communicating your dog's schedule to the staff, your dog's recurring days will be recorded in our computer. *Once this step is taken, you will only need to communicate with us if there is a cancellation in one of their days.* Again, we will need at least 24 hours' notice if that is the case. You will also need to effectively communicate with us 24 hours in advance if there are any changes in days that need to be made to your dog's recurring appointments.

Thank you for your continued support of The Good Dog Spot, Inc. and for your understanding as we implement this policy. Please feel free to contact us at (413)534-1333 or [info@gooddogspot.net](mailto:info@gooddogspot.net) if you have any questions or concerns.

By signing below I certify that I have read, understand, and will adhere to the above mentioned 24 Hour Notice policy that The Good Dog Spot, Inc. has set forth.

Owner's Name (print): \_\_\_\_\_ Pet's Name: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_